

SCHOOL FOR INTEGRATED ACADEMICS & TECHNOLOGIES

School Rules

It is the goal of School for Integrated Academics and Technologies (SIATech) and its Workforce Innovation & Opportunity Act (WIOA) partners that every student will be free of drugs and violence, be offered a disciplined environment conducive to learning and develop competence in those areas of life which are essential to individual and group living. All students participating in SIATech programs or activities are expected to cooperate by respecting the rights of other students and staff, which includes the right to a safe learning environment that is free from disruptions in learning. The Student Code of Conduct is inclusive of conduct on school grounds, going to and from school, and during lunch and breaks.

- *Code of Conduct:*
 - Each student shall learn to control and discipline his/her own desires, actions, and habits in order to develop competence in areas essential to educational and work-place goals.
 - Each student shall be accountable for and accept responsibility for his/her behavior during classroom instruction, on school premises, at school-sanctioned events, or in the work place.
 - Each student shall behave during classroom activities in a non-disruptive manner that allows for order in the classroom and is conducive to the educational process for both him/her and other students.
 - Each student shall resolve problems, differences of opinions and disagreements, whether they are with an employee or another student, through non-violent measures.
 - Each student shall not engage in behavior, conduct, or possess a weapon that could cause injury or harm to, or poses an immediate threat to the safety or physical well being of any other student or to any employee.
 - Each student shall not consume or be under the influence of, possess, distribute, or sell any tobacco products, alcoholic beverages, mood-altering drugs, or any dangerous substance governed by the Uniform Controlled Dangerous Substances Law, while on SIATech premises.
 - Each student shall comply with the dress policy as stated in the student handbook.

- Each student shall comply with all SIATech and Site rules and regulations, including but not limited to:
 - Respecting all requests, and directives from the employees of SIATech and the Site;
 - Exercising self-discipline and self-control;
 - Attending all classes and be on time;
 - Respecting the rights of individuals and their property, as well as the school's equipment and property;
 - Adhering to the dress policy and identification requirements;
 - Obeying all sections of the above Code of Conduct as described in these Administrative Procedures.

- Students **shall not engage** in the following behaviors at SIATech or any Site:
 - Possessing a gun or illegal weapon;
 - Assaulting, with intent of bodily harm to a student or employee;
 - Fighting, rough housing, bumping, or hitting of any student or employee;
 - Threatening, assaulting, robbing, or extorting any student or employee;
 - Engaging in sexual assault or harassment of any student or employee;
 - Attempting or committing arson;
 - Being arrested for a felony on or off the school/Site, if breaking the law;
 - Consuming or under the influence of, possessing, distributing, or selling any tobacco products, alcoholic beverages, mood-altering drugs, or any dangerous substance governed by the Uniform Controlled Dangerous Substances Law;
 - Using vulgar or obscene language, rude or insolent comments and/or gestures;
 - Participating in creating a disorder, hazing, gambling, racial name-calling, loan sharking, or gang activity.

Criminal Sanctions

It is the policy of SIATech to report criminal incidents to the proper authorities. The intentional use of force or violence on another person, with or without a weapon, and/or the intentional placing of another person in reasonable apprehension of receiving a battery are crimes under the laws of the State of California.

Verbal Threats

SIATech is committed to providing a safe and orderly learning environment and considers verbal threats a serious matter.

Students shall **not engage** in statements that might be considered threatening, such as the following:

- Stating that one has a weapon or bomb in his/her possession at the Site and/or in the classroom
- Stating that one plans to bring a weapon or bomb to the Site and/or classroom
- Stating that one plans to cause physical harm to another student and/or staff member
- Making a false statement that there is a bomb or other destructive device at the Site and/or in the classroom

Any behavior related to verbal threats such as the above, may result in consequences that range from suspension and/or expulsion from SIATech, to possible arrest and prosecution.

In addition to student and staff having a right to feel safe, everyone also has a responsibility to contribute to keeping the facilities safe. These responsibilities include:

- Reporting any knowledge of possession of weapons or a person's plans to engage in actions that would cause physical injury or death.
- Never fabricating a report as a joke or to cause problems with another person
- Avoiding promising others that a secret will be kept with regards to anything related to physical safety

Disciplinary Procedures

SIATech and its WIOA partners shall maintain a record of disciplinary action for each student subject to disciplinary action, including, but not limited to: expulsions, suspensions, probation, detentions, discipline reports, fines, and/or student conferences.

Progressive discipline shall be employed unless otherwise provided for in this policy or under criminal sanctions. For example, a disciplinary report and/or detention should be used prior to suspension or expulsion of a student for nonviolent offenses. Where a student chooses to violate the *Code of Conduct*, thereby displaying unacceptable behavior, the following consequences may be imposed:

- an oral or written reprimand to the student;
- student referral to a counseling session that may include, but not be limited to, conflict resolution, social responsibility, family responsibility, peer mediation, and stress management;
- written notification in the form of a discipline report documenting the student's disruptive or unacceptable behavior;
- conference with the student;
- completion of a reasonable amount of extra work or written assignments of educational significance appropriate to the student's level of achievement;
- temporary removal from the classroom;
- suspension of privileges, including, but not limited to, dining hall, and pay;
- out of school or in-school suspension;
- recommendation for expulsion.

Discipline Report

The discipline report shall be used by staff to document the student's behavior.

Suspendable and Expellable Offenses

It is the policy of SIATech and its WIOA partners that the administrator may suspend from the program any student who commits the following offenses:

1. Causing, attempting to cause or threatening to cause or assisting in the cause or threat of physical injury to another person, including, but not limited to, fighting, assault or battery; Intentionally using force or violence on another person, except in self-defense
2. Possessing, selling or providing a firearm, knife, explosive or other dangerous object
3. Unlawfully possessing, using, selling or furnishing a controlled substance or being under the influence of, or providing to another participant, any controlled substance, alcohol or other intoxicant
4. Offering, transferring, selling, or arranging or negotiating to sell a controlled substance and then providing a replica substance
5. Attempting/committing robbery or extortion
6. Attempting/causing damage to school or private property
7. Attempting/stealing school or private property
8. Possessing/using tobacco product or nicotine product unless it is prescription and proof is provided
9. Committing an obscene act or engaging in habitual profanity or vulgarity
10. Possessing, offering, arranging or negotiating to sell paraphernalia
11. Disrupting school activities or defying authority
12. Knowingly receiving stolen school or personal property
13. Possessing a replica firearm
14. Attempting/committing a sexual assault or sexual battery as defined in Penal Code
15. Harassing, threatening or intimidating a student who is complaining witness or witness in a school disciplinary proceeding
16. Committing sexual harassment
17. Committing acts of hate crime
18. Harassing, bullying, cyber-bullying
19. Making terrorist threats against school officials or property in writing or orally

20. Habitual poor attendance, disruptive classroom behavior, and/or lack of progress
21. Throwing objects liable to injure another person while at school or at a school function
22. Possessing, igniting, and/or discharging a flammable object at school or at a school function
23. Making intentional false allegation against any student and/or employee
24. Participating in creating a disorder, hazing, gambling, loan sharking, or gang activity
25. Committing any other offenses that impede a safe orderly learning environment

The following offenses require a recommendation for expulsion unless the site administrator determines that expulsion is inappropriate in a particular case. In such cases, a written report shall be submitted to SIATech's Director of Education in charge of that site.

1. Possessing, selling or otherwise furnishing a firearm/explosive
2. Brandishing a knife at another person
3. Unlawfully selling or providing controlled substances to others
4. Committing or attempting to commit a sexual assault
5. Causing serious physical injury to another person when not done in self-defense
6. Robbery or Extortion
7. Assault or battery on any SIATech staff member

Suspension and Expulsion Procedures & Due Process

Upon occurrence of the offense, a student may be suspended or expelled according to the following procedures:

- For suspensions of fewer than 10 days, SIATech shall provide oral or written notice of the charges against the student and, if the student denies the charges, an explanation of the evidence that supports the charges and an opportunity for the student to present his or her side of the story.
- For suspensions of 10 days or more and all other expulsions for disciplinary reasons, SIATech shall provide the following:
- The student will be notified of the offense resulting in the expulsion recommendation, the date and place of the expulsion hearing; be given a statement of the specific facts,

charges and offenses upon which the proposed expulsion is based; receive a copy of the school's disciplinary rules which relate to the alleged violation; be advised of the student's or parent/guardian's obligation to provide information about the student's status at the school to any other school district or school to which the student seeks enrollment.

- The student or the student's parent/guardian shall have an opportunity to appear in person or to employ and be represented by counsel or a non-attorney advisor and the right to inspect and obtain copies of all documents to be used at the hearing; The student or the student's parent/guardian shall have the opportunity to confront and question all witnesses who testify at the hearing as well as the opportunity to question all evidence presented and to present oral and documentary evidence on the student's behalf including witnesses.
- The administrator shall conduct a conference with the student and establish an administrative hearing panel to consider expulsion of the student from the school. The administrative hearing panel shall be composed of the site principal and at least one other staff member. The panel may include a third member such as the Director of Education. As necessary, the panel's membership will be constituted with neutral officers.
- The Hearing Panel shall carefully review all presented facts, documents and evidence, and make the recommendation to expel or not expel a student for a defined period of time.
- The Hearing Panel's recommendation shall be communicated to the student and the parent/guardian. The panel's recommendation shall be reviewed and considered by the SIATech Board of Directors at its next scheduled meeting, where the Board shall make the final decision regarding the expulsion.
- The student/parent or guardian shall have a right to appeal the expulsion recommendation to the SIATech Board of Directors once notified of the recommendation for expulsion.

Prior to imposition of a disciplinary action, the student shall be told of the particular misconduct of which he/she is accused and shall be given an opportunity at that time to explain his/her version of the facts. If the student has an active IEP, under federal and state regulations, a meeting will be scheduled to review the IEP, develop a behavior plan, and/or determine whether a Manifestation Determination is needed. If the student has a 504 Plan, a meeting may be scheduled to review the plan, if appropriate.

For those pupils subject to compulsory full-time education obligations, if a pupil is expelled or leaves the charter school without graduating or completing the SIATech program for any reason, the charter school shall notify the superintendent of the California school district of the pupil's last known address within 30 days, and shall upon request, provide that school district with a copy of the cumulative record of the pupil, including a transcript of grades or report card, and health information.

DATE OF ADOPTION BY THE BOARD: JUNE 15, 2004

DATE OF RE-ADOPTION BY THE BOARD: JUNE 18, 2019