

**SCHOOL FOR INTEGRATED ACADEMICS AND TECHNOLOGIES**

The Board of Directors (Board) of School for Integrated Academics and Technologies (SIATech) encourages parents/guardians and interested members of the community to visit the schools and view the educational program.

To ensure minimum interruption of the instructional program, the principal or designee shall establish procedures which facilitate visits during regular school days. Visits during school hours should be first arranged with the teacher and principal or designee. If a conference is desired, an appointment should be set with the teacher during noninstructional time.

To ensure the safety of students and staff and to avoid potential disruptions, all visitors shall register immediately upon entering any school building or grounds when school is in session.

For purposes of school safety and security, the principal or designee may design a visible means of identification for visitors while on school premises.

No electronic listening or recording device may be used by students or visitors in a classroom without the teacher and principal's permission.

**DATE OF ADOPTION BY THE BOARD: JANUARY 21, 2014**