



**MEETING OF THE  
BOARD OF DIRECTORS FOR SIATech, Inc.  
SIATech and SIATech Academy South Charter High Schools  
February 18, 2025**

**MINUTES**

**I. CALL TO ORDER/WELCOME GUESTS**

*Board member Herrity called the meeting to order at 5:33 p.m. and recognized a quorum. In-person board members included Stacey Wilkins, while Elyse Burden, Jennifer Credit, Joe Herrity, Erica Alfaro (arrived at 5:38 p.m.), and Asha' Jones participated virtually. Board member Oliver Unaka was absent. Central office staff also joined in person and virtually.*

**II. APPROVAL OF AGENDA**

***On a motion from Stacey Wilkins and seconded by Elyse Burden, the Board took roll call votes to approve the Agenda for February 18, 2025, as posted:***

***Ayes: 5 (Burden, Jones, Credit, Wilkins, and Herrity)***

***Absent: 2 (Alfaro (arrived at 5:38 p.m.) and Unaka)***

**III. PUBLIC COMMENTS – None.**

**IV. CLOSED SESSION**

**Recess to Closed Session**

- 1. [ x ] Public Employee Performance Evaluation pursuant to Gov. Code §54957(b)(1)**  
Title: Interim Superintendent/CEO

**V. RETURN TO OPEN SESSION at 5:54 p.m.**

**Report of Action Taken in Closed Session** – The Board discussed the evaluation of the Interim Superintendent/CEO and the process and intention for the search for a permanent Superintendent/CEO, which was decided to be conducted in house with SIATech human resources.

**VI. CONSENT AGENDA**

***On a motion from Asha' Jones and seconded by Stacey Wilkins, the Board took roll call votes to approve the Consent Agenda as posted:***

***Ayes: 5 (Burden, Jones, Credit, Wilkins, and Herrity)***

***Absent: 2 (Alfaro and Unaka)***

**APPROVED**



2. Regular Meeting Minutes for January 21, 2025
3. SIATech, Inc. School Safety Plan

**VII. BUSINESS SERVICES ITEMS FOR DISCUSSION/ACTION**

4. **Discussed/Voted:** SIATech 2<sup>nd</sup> Interim Report (including monthly financials through January 31, 2025)

Daniel Lee from ICON School Management presented the SIATech 2<sup>nd</sup> Interim Report to the Board. He noted that the actual attendance data was lower than initially projected, leading to a revenue decrease of about 1.3 million dollars. Despite this, the financial position of SIATech was strong, with a cash reserve of 86 days. Daniel also mentioned that SIATech was working on adjusting expenditures to fit the financial statement and that the budget for the next year would be presented to the Board before June 30th. Tom added that enrollment was up by 70 compared to the previous year, which boded well for the future. Discussions about tiered budget reductions are ongoing. Economic uncertainties remain at 15%.

***On a motion from Stacey Wilkins and seconded by Asha' Jones, the Board took roll call votes to approve the 2<sup>nd</sup> Interim Report for SIATech as presented:***

***Ayes: 6 (Alfaro, Burden, Jones, Credit, Wilkins, and Herrity)***

***Absent: 1 (Unaka)***

5. **Discussed/Voted:** SIATech Academy South 2<sup>nd</sup> Interim Report (including monthly financials through January 31, 2025)

Daniel Lee from ICON School Management presented the SIATech Academy South's 2<sup>nd</sup> interim report to the Board. He noted that enrollment has declined this year compared to last year, and that projected revenues remain unchanged from the first interim report. However, projected expenses have decreased by \$55,000 this year. To break even, an additional Average Daily Attendance (ADA) of 25 students is needed. We are currently reviewing all expense categories for potential savings. Additionally, economic uncertainties are currently at 24%.

***On a motion from Elyse Burden and seconded by Erica Alfaro, the Board took roll call votes to approve the 2<sup>nd</sup> Interim Report for SIATech Academy South as presented:***

***Ayes: 6 (Alfaro, Burden, Jones, Credit, Wilkins, and Herrity)***

***Absent: 1 (Unaka)***

6. **Discussed/Voted:** Use of Prop 28 Arts, Music in Schools Funds for SIATech

***On a motion from Jennifer Credit and seconded by Stacey Wilkins, the Board took roll call votes to approve the Use of Prop 28 Arts, Music in Schools Funds for SIATech as presented:***

***Ayes: 6 (Alfaro, Burden, Jones, Credit, Wilkins, and Herrity)***

***Absent: 1 (Unaka)***

7. **Discussed/Voted:** Use of Prop 28 Arts, Music in Schools Funds for SIATech Academy South

***On a motion from Stacey Wilkins and seconded by Elyse Burden, the Board took roll call votes to approve the Use of Prop 28 Arts, Music in Schools Funds for SIATech Academy South as presented:***

***Ayes: 6 (Alfaro, Burden, Jones, Credit, Wilkins, and Herrity)***

**Absent: 1 (Unaka)**

**8. For Information:**

1. SIATech and SIATech Academy South Purchase Order Reports  
January 1 – January 31, 2025

**VIII. EDUCATION SERVICES**

**9. SIATech Local Control Accountability Plan (LCAP) Mid-Year Update**

Jake Gordon and Tom Renner presented the mid-year LCAP (Local Control and Accountability Plan) update, which is required annually by February 28th. Tom noted the revised budget figures, showing a decrease in total funding from \$22 million to \$21.1 million due to lower ADA (Average Daily Attendance) expectations. He broke down the expenditures across various funding categories, including LCFF (Local Control Funding Formula), supplemental and concentration funds, and other state and federal funds. Jake discussed the academic metrics related to the three LCAP goals, mentioning that they are establishing baseline data for the next three-year cycle.

**IX. REPORTS/PRESENTATION TO THE BOARD**

**10. Superintendent's Report**

- a. "Full Court Press Update – *tabled*
- b. Job Corps Recertification Application for HS Diploma Program  
Dr. Delia Castillo updated the Board regarding the Job Corps Recertification Application for the High School Diploma Program and the necessary revisions required.

**X. BOARD DISCUSSION/ACTION**

**11. Discuss/Vote: Board Study Session**

- a. Establish Date for March  
The Board discussed the need to hold a Board Study Session to further explore the proposed tiers for budget reductions and potential expansion opportunities. Pricilla will follow up with the Board to schedule a date for the week of March 4th.

**XI. BOARD CALENDAR/NEXT MEETING AGENDA**

**12. Proposed Agenda Items for Next Regular Meeting – January 21, 2025**

- a. SIATech Academy South Mid-Year Update
- b. SIATech Superintendent/CEO Job Description and Search Update
- c. Board Policies

**XIII. REMARKS FROM THE BOARD – None.**

**XIII. ADJOURNMENT – 6:41 p.m.**

Recorder: Pricilla Perez

A handwritten signature in black ink, consisting of a large, stylized loop followed by a horizontal stroke and a short vertical line.

---

**Asha' Jones, Secretary**

03/19/2025

---

**Date**