



Real Learning for Real Life®



**MEETING OF THE
BOARD OF DIRECTORS FOR SIATech, Inc.
SIATech and SIATech Academy South Charter High Schools
January 21, 2025**

MINUTES

I. CALL TO ORDER/WELCOME GUESTS

Board Chair Unaka called the meeting to order at 5:30 p.m. The Chair recognized a quorum. In-person board members included Stacey Wilkins. Elyse Burden, Jennifer Credit, Oliver Unaka, and Erica Alfaro participated virtually. Board members Joe Herrity and Asha' Jones were absent. Central office staff also joined in person and virtually.

II. APPROVAL OF AGENDA

On a motion from Elyse Burden and seconded by Stacey Wilkins, the Board took roll call votes to approve the Agenda for January 21, 2025, as posted:

Ayes: 5 (Burden, Alfaro, Credit, Wilkins, and Unaka)

Absent: 2 (Herrity and Jones)

III. PUBLIC COMMENTS – None.

IV. CLOSED SESSION

Recess to Closed Session

1. [x] Public Employee Performance Evaluation pursuant to Gov. Code §54957(b)(1)
Title: Interim Superintendent/CEO

V. RETURN TO OPEN SESSION at 6:05 p.m.

Report of Action Taken in Closed Session, if Any – No action taken.

VI. CONSENT AGENDA

On a motion from Stacey Wilkins and seconded by Elyse Burden, the Board took roll call votes to approve the Consent Agenda as posted:

Ayes: 5 (Burden, Alfaro, Credit, Wilkins, and Unaka)

Absent: 2 (Herrity and Jones)

APPROVED

2. Regular Meeting Minutes for November 19, 2024
3. Board Policy 3203 Surplus Property for SIATech
4. Board Policy 3203 Surplus Property for SIATech Academy South



5. Board Policy 5146 Parenting and Pregnant Students for SIATech
6. Board Policy 5146 Parenting and Pregnant Students for SIATech Academy South
7. Board Policy 5113 Student Attendance for SIATech
8. Board Policy 5113 Student Attendance for SIATech Academy South
9. Board Policy 5145.13 Immigration Enforcement Policy for SIATech
10. Board Policy 5145.13 Immigration Enforcement Policy for SIATech Academy South
11. Board Policy 5145.16 Sanctuary Policy for SIATech
12. Board Policy 5145.16 Sanctuary Policy for SIATech Academy South
13. Board Policy 5141.21 Administration of Medications for SIATech
14. Board Policy 5141.21 Administration of Medications for SIATech Academy South
15. Board Policy 6183 Home Hospital Instruction for SIATech
16. Board Policy 6183 Home Hospital Instruction for SIATech Academy South

VII. BUSINESS SERVICES ITEMS FOR DISCUSSION/ACTION

17. Budget Update

Daniel Lee from ICON School Management and Tom Renner presented the budget update to the Board. Daniel shared the financial statement for December, focusing on the Local Control Funding Formula (LCFF) and the financial projections.

Daniel reviewed the school's revenue and expenditure trends, noting a projected deficit of \$1.8 million for SIATech, attributed to a shortfall in projected Average Daily Attendance (ADA). Additionally, it was noted that SIATech Academy South incurred an overall revenue-over-expense deficit of \$186,519, resulting from a decrease in ADA compared to the budgeted numbers.

Daniel emphasized the importance of maintaining a cash reserve and working towards more accurate budget projections. He also highlighted the need for expenditure adjustments due to lowered enrollment to help offset the deficit.

18. Discussed/Voted: Change to SIATech Bank Account Signers

On a motion from Elyse Burden and seconded by Erica Alfaro, the Board took roll call votes to approve the Change to SIATech Bank Account Signers as presented:

Ayes: 5 (Burden, Alfaro, Credit, Wilkins, and Unaka)

Absent: 2 (Herrity and Jones)

19. Discussed/Voted: Change to SIATech Academy South Bank Account Signers

On a motion from Stacey Wilkins and seconded by Jennifer Credit, the Board took roll call votes to approve the Change to SIATech Academy South Bank Signers as presented:

Ayes: 5 (Burden, Alfaro, Credit, Wilkins, and Unaka)

Absent: 2 (Herrity and Jones)

20. For Information: 2023-2024 Audit Report

Stacey Wilkins reported on the 2023-2024 Audit Report prepared by Eide Bailly. The audit report is unmodified, indicating a clean audit; however, there were a few findings worth noting. During a recent meeting with Eide Bailly to discuss the governance letter, there was a reference to management override, internal controls, and revenue recognition issues. Discussions included the overstatement of local revenue and the understatement of federal revenue funds for both SIATech and SAS. The finance department is aware of these issues and will make the necessary corrections for the upcoming year. Additionally, a correction regarding CalSTRS recording will be made before the end of the year. A line item related to ELO grant funds will also be addressed.

21. For Information:

- a. SIATech and SIATech Academy South Purchase Order Reports
November 1 – December 31, 2024
- b. Administrative Procedures 3303 Purchasing Procedures for SIATech
- c. Administrative Procedures 3303 Purchasing Procedures for SAS
- d. Administrative Procedures 3440 Inventories for SIATech
- e. Administrative Procedures 3440 Inventories for SIATech Academy South
- f. Administrative Procedures 3600 Consultants for SIATech
- g. Administrative Procedures 3600 Consultants for SIATech Academy South

VIII. REPORTS/PRESENTATION TO THE BOARD

22. Superintendent's Report

- a. SIATech Expansion Opportunities
Stacey Wilkins provided updates on potential expansion opportunities. SIATech is exploring a partnership with the Treasure Island Job Corps Center, which could add 120 to 140 students. We are also in discussions with the Fairfax Learning Center in Pomona about becoming an educational partner. Additionally, there are ongoing internal discussions about starting a classroom-based program outside of Job Corps, possibly a middle college program that incorporates an independent study component.

IX. BOARD CALENDAR/NEXT MEETING AGENDA

23. Proposed Agenda Items for Next Regular Meeting – January 21, 2025

- a. 2nd Interim Reports – SIATech and SIATech Academy South

X. REMARKS FROM THE BOARD – None.

XI. ADJOURNMENT – 6:41 p.m.

Recorder: Pricilla Perez

A handwritten signature in black ink, consisting of a large, stylized loop followed by a horizontal stroke and a long, sweeping tail that extends to the right.

Asha' Jones, Secretary

02/20/2025

Date