



Real Learning for Real Life®



**MEETING OF THE
BOARD OF DIRECTORS FOR SIATech, Inc.
SIATech and SIATech Academy South Charter High Schools
January 17, 2023**

MINUTES

I. CALL TO ORDER/WELCOME GUESTS

Board Chair Jane Ross called the meeting to order at 5:32 p.m. The Chair recognized a quorum. In addition to Chair Jane Ross, board members present virtually were Esmeralda Lopez; Terrance Mims; Bobbie Arterberry III; Erica Alfaro (arrived at 5:33 p.m.); and Joe Herrity. Other participants include central office, site staff, and Dr. Cheree McKean with Vista Unified School District.

II. AB 361 – Determine whether to continue virtual meetings per Gov. Code section 54953

Roll call votes were taken to hold the January 17, 2023, board meeting virtually:

Ayes: 5 (Terrance Mims, Esmeralda Lopez, Bobbie Arterberry III, Jane Ross, Joe Herrity)

Absent: 1 (Erica Alfaro) Board member Alfaro arrived shortly after this roll call.

III. CONSENT AGENDA

On a motion from Joe Herrity and seconded by Bobbie Arterberry III, the Board unanimously approved the Consent Agenda as posted.

APPROVED

1. Regular Meeting Agenda for January 17, 2023
2. Regular Meeting Minutes for November 15, 2022

RECEIVED

3. Monthly Financials through December 31, 2022
4. County Resolutions for 2022-23
 - Resolution No. 01- FY 2022/23 Designated Authorized Agent to Receive Mail and Pick Up Warrants at the County Office of Education
 - Resolution No. 02- FY 2022/23 Designated Authorized Agent to Sign School Orders
 - Resolution No. 03- FY 2022/23 Authorizing the Replacement of Warrants
5. Authorized Signatures for SIATech Academy South

IV. PUBLIC COMMENTS – None

V. BUSINESS SERVICES

6. **Discussed/Approved** Acknowledgement Resolutions to Change the Authorized Signers for Charter School Capital, Inc. (CSC) Transaction Documents

Tom Renner presented and noted the need to update authorized signers responsible for executing these documents. Terrance Mims, Jane Ross, and Tom Renner to carry out the agreement.

On a motion from Terrance Mims and seconded by Esmeralda Lopez, the Board unanimously approved the Acknowledgement Resolutions to Change the Authorized Signers for Charter School Capital, Inc. (CSC) Transaction Documents.

7. Approved Funding Determination for SIATech

SIATech meets all funding criteria. Tom Renner presented a report which supports the qualification and will be filing it with the State of California.

On a motion from Bobbie Arterberry III and seconded by Esmeralda Lopez, the Board unanimously approved the Funding Determination for SIATech.

VI. REPORTS TO THE BOARD

8. Superintendent's Report

a. Enrollment Update

Enrollment is projected to improve through efforts in capturing data and timely follow up. Enrollment at Independent Study sites is trending upward. Dr. Mims thanked Linda Leigh and team for their work in streamlining the student conversion process.

b. Strategic Plan Update

Dr. Mims provided a mid-year update to the Board. SIATech leadership is working on a strategy to work with sites to increase ADA and student retention.

Site staffing models to match enrollment remain at the forefront of planning for our sites. Staff recruitment strategies are in progress, and a new HRIS system is underway to streamline the hiring process. Reviewing sites and equipment has been actively worked on along with enhancing external communications with educational partners.

Student and Staff Wellness, Professional Development, along with a Family and Community Engagement Plan, will be key factors in future growth at SIATech. Enrollment and Student Retention Committee will meet before the next board meeting (Feb 2023).

c. 2023 RAPSAs Forum

The in-person conference is scheduled February 15-17, 2023, at the Coronado Marriott.

BOARD DISCUSSION/ACTION

9. Nominating Committee Staff Board Candidate Recommendation

The Nominating Committee has recommended Jennifer Credit as the new Staff Board Member.

10. Approved Nominating Committee Candidate Recommendation

The Board thanked Bobbie Arterberry III for his service to the Board and for his work with students and bringing their voice forward. Mr. Arterberry III thanked the Board for the opportunity to be a voice for students and staff.

On a motion from Bobbie Arterberry III and seconded by Joe Herrity, the Board unanimously approved the Nominating Committee Candidate Recommendation as presented.

11. Discussed Board Member Vacancy

The current board vacancy is due to Don Haught's departure effective December 2022. The nominating committee will review the applications, vet applicants, then bring candidate recommendation to the Board for approval.

12. Calendar – for information

- a. 2023 RAPSAs Forum – February 15-17, 2023
- b. Board meetings will resume in person beginning March 2023, as AB 361 comes to an end. As per the Brown Act, quorum standards will be followed. For SIATech, a quorum is established when the majority of the members attend (in-person or electronically) within the boundaries of San Diego County.

13. Proposed Agenda Items for Next Regular Meeting – February 21, 2023

- a. Standard and Staff Reports to the Board
- b. Annual FPPC Form 700 (Conflicts of Interest)
- c. 2nd Interim Report – SIATech and SIATech Academy South
- d. Approve Comprehensive School Safety Plan
- e. Approve E-Rate 2023-24 Internet Vendor Selection
- f. Create in-person schedule for board meetings

VIII. REMARKS FROM THE BOARD – None

IX. ADJOURNMENT – 6:58 p.m.

Recorder: Maria Lenhoff/Pricilla Perez



Esmeralda Lopez, Board Secretary

3/8/23

Date