

**SCHOOL FOR INTEGRATED ACADEMICS AND TECHNOLOGIES**

The principal or designee shall post a sign that is visible to the visitors setting forth visitor registration requirements, hours during which registration is required, the registration location, and the route to take to that location.

Unless otherwise directed by the principal or designee, a staff member shall accompany visitors while they are on school grounds.

**Registration Procedure**

In order to register, a visitor shall, upon request, furnish the principal or designee with the following information:

1. His/her name, address and occupation
2. His/her purpose for entering school grounds
3. Proof of identity
4. Other information consistent with the provisions of law

**Denial of Registration**

1. The principal or designee may refuse to register any visitor if he/she reasonably concludes that the visitor's presence or acts would disrupt the school, students, or employees; would result in damage to property; or would result in the disruption or use of a controlled substance. The principal or designee may revoke a visitor's registration if he/she has a reasonable basis for concluding that the visitor's presence on school grounds would interfere or is interfering with the peaceful conduct of school activities or would disrupt or is disrupting the school, students or staff.
2. The principal or designee may request that a visitor who has failed to register, or whose registration privileges have been denied or revoked, promptly leave school grounds.

**DATE OF ADOPTION BY THE BOARD: September 9, 2014**